



PERIYAR ARTS COLLEGE, CUDDALORE
INTERNAL QUALITY ASSURANCE CELL



IQAC MEETING -1

Date	21.06.2017
Meeting	1
Venue	IQAC

Minutes of the Meeting

The first meeting of IQAC for the academic year 2017-18 has been held on 21.06.2017. The following objectives and strategies have been set.

- Timely submission of Internal Quality Assurance Report for the year 2016-17.
- Improving the quality of education by encouraging the teachers to use ICT tools.
- Submission of proposal for starting new courses to benefit the students.
- Encouraging departments to conduct seminars, conferences and workshops.
- Conducting programmes related to empowerment of women.
- Conducting internal audit to assess the quality measures adopted by departments.
- Creating a mechanism to redress the grievances of students as early as possible.

The following members were present

Sl. no	Name	Designation
1.	Dr.B.Kumaran	Principal i/c
2.	Dr.K.Pajanivelou	Associate Professor of Tamil
3.	Mrs.RamakrishnanSanthi	Associate professor of Economics
4.	Dr.G.Ravichandran	Associate Professor of Physics
5.	Dr.S.Kalaimani	Associate Professor of Chemistry
6.	Prof.V.Abiramasundari	Associate Professor of Economics
7.	Dr.M.PaulArokiadass Jerald	Assistant Professor of Computer Science
8.	Dr. S. David Soundar	Assistant Professor of English
9.	Dr.N. Sethuraman	Assistant Professor of History
10.	Dr.E.Susi Ganesh Kumar	Assistant Professor of Statistics
11.	Mrs.G.Malathy	Assistant
12.	Shri.G. Ayyappan	Former MLA
13.	Dr. R. Baskaran	Associate Professor of Economics (Rtd)
14.	Dr. Joseph C. Daniel	IQAC Coordinator, St Joseph's College, Cuddalore.
15.	Mr.R.Elango	Student, II MA Economics 17PEC07


IQAC Co.ordinator


Principal
PERIYAR ARTS COLLEGE
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IQAC MEETING -2

Date	10.11.2017
Meeting	2
Venue	IQAC

Minutes of the Meeting

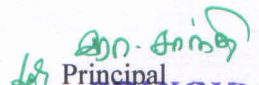
The second meeting of the IQAC was held on 10.11.2017 at NAAC room. It had been decided to take the following initiatives.

1. AQAR of various departments should be submitted on or before 17.11.2017 .
2. Identifying the best practices to improve the performance of students.
3. Reviewing measures taken by the departments to conduct conferences, seminars and workshop.
4. Identifying community outreach programmes and collaborative programmes with external agencies.
5. Getting feedback from stakeholders by conducting parent teacher meet.
6. Instructing for proper documentation of various activities at college and department level.

The following members were present

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1	Dr.B.Kumaran	Principal i/c
2	Dr.K.Pajanivelou	Associate Professor of Tamil
3	Mrs.RamakrishnanSanth	Associate professor of Economics
4	Dr.G.Ravichandran	Associate Professor of Physics
5	Dr.S.Kalaimani	Associate Professor of Chemistry
6	Prof.V.Abiramasundari	Associate Professor of Economics
7	Dr.M.PaulArokiadass Jerald	Assistant Professor of Computer Science
8	Dr. S. David Soundar	Assistant Professor of English
9	Dr.N. Sethuraman	Assistant Professor of History
10	Dr.E.Susi Ganesh Kumar	Assistant Professor of Statistics
11	Mrs.G.Malathy	Assistant
12	Shri.G. Ayyappan	Former MLA
13	Dr. R. Baskaran	Associate Professor of Economics (Rtd)
14	Dr. Joseph C. Daniel	IQAC coordinator, St Josephs College, Cuddalore.
15.	Mr.R.Elango	Student, II MA Economics 17PEC07


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IQAC MEETING -3

Date	13.02.2018
Meeting	3
Venue	IQAC


Minutes of the Meeting

- Decided to upload AQAR for the year 2016-17.
- Improving Library facilities for easy access by students
- Submission of documents about department and student activities immediately to IQAC for improving documentation.
- Conducting stock verification and documentation of assets.
- Installing display boards in every department to disseminate information.
- Taking measures to introduce PG courses and research courses in subjects where they are not available.

The following members were present

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1	Dr.B.Kumaran	Principal i/c
2	Dr.K.Pajanivelou	Associate Professor of Tamil
3	Mrs.RamakrishnanSanthi	Associate professor of Economics
4	Dr.G.Ravichandran	Associate Professor of Physics
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14	Dr. Joseph C. Daniel	IQAC coordinator, St Josephs College, Cuddalore.
15.	Mr.R.Elango	Student, II MA Economics 17PEC07


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Action Taken Report (2017-2018)

1. Proposal for starting new courses – M.Phil in English, History, Computer Science, Mathematics and Chemistry, PG in Statistics and Political Science had been submitted.
2. For Women Empowerment a lecture on awareness about BetiBachao and BetiPadheo programme for girl students was organized by Social Service League and women cell
3. 148 students participated in Electoral System Design and Manufacturing ESDM
4. Blood donation camp organized
5. District level competition for M G R centenary celebration was conducted by tamil department in association with department tamil development, Government of Tamilnadu.
6. Workshop was conducted by tamil department
7. District cultural festival and award ceremony for swachh bharath scheme were organized Nehru Yuva Kendra
8. Department of MSW organized national level conference on application of SPS .
9. Career Guidance for SC and ST students was organized with Training Centre for SC and ST, and Employment and Training Department , Government of Tamilnadu on.
10. Tamil department with Tamil Padaipalar Sangam organized conference on ThanithTamizh.
11. Students participated in various extra- curricular activities- nearly 50 students participated in AUDBA a competitive and motivational programme organized by Annamalai university.


IQAC CoOrdinator


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