



PERIYAR ARTS COLLEGE, CUDDALORE
INTERNAL QUALITY ASSURANCE CELL



IQAC MEETING -1

Date	30.08.2018
Meeting	1
Venue	IQAC

Minutes of the Meeting


The first meeting of IQAC for the academic year has been held on 30.08.2018 at 12 noon in NAAC room. The following decisions have been made.

- Submission of AQAR for the years 2015-16,2016-17 and2017-18 on September 12th,September 19th and September 26th respectively.
- Keeping the campus clean and green through extension activity.
- Making students aware of environmental threats and measures to reduce impact of threats to the college campus.
- Encouraging staff members to undertake project works.
- Encouraging students to do mini projects.

The following members were present

Sl. No	Name	Designation
1.	Dr.B.Kumaran	Principal i/c
2.	Dr.K.Pajanivelou	Associate Professor of Tamil
3.	Mrs.RamakrishnanSanthi	Associate professor of Economics
4.	Dr.G.Ravichandran	Associate Professor of Physics
5.	Dr.S.Kalaimani	Associate Professor of Chemistry
6.	Prof.V.Abiramasundari	Associate Professor of Economics
7.	Dr.M.Paul Arokiadass Jerald	Assistant Professor of Computer Science
8.	Dr. S. David Soundar	Assistant Professor of English
9.	Dr.N. Sethuraman	Assistant Professor of History
10.	Dr.E.Susi Ganesh Kumar	Assistant Professor of Statistics
11.	Mrs.G.Malathy	Assistant
12.	Shri.G. Ayyappan	Former MLA
13.	Dr. R. Baskaran	Associate Professor of Economics (Rtd)
14.	Dr. Joseph C. Daniel	IQAC Coordinator, St Joseph's College, Cuddalore.
15.	Mr.R.Elango	Student, II MA Economics 17PEC07


IQAC Co.ordinator


Principal
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IQAC MEETING - 2

Date	19.09.2018
Meeting	2
Venue	IQAC


Minutes of the Meeting

- Encouraging Departments to sign MOU with organizations and external agencies.
- Obtaining feedback from students, Teachers and Parents and analyze them to improve quality of education.
- Making students to participate in extension activities and co-curricular activities.
- Conducting programmes related to women empowerment.
- Conducting student induction programme in the beginning of next academic year

The following members were present in the meeting:

Sl. no	Name	Designation
1.	Dr.B.Kumaran	Principal i/c
2.	Dr.K.Pajanivelou	Associate Professor of Tamil
3.	Mrs.RamakrishnanSanthi	Associate professor of Economics
4.	Dr.G.Ravichandran	Associate Professor of Physics
5.	Dr.S.Kalaimani	Associate Professor of Chemistry
6.	Prof.V.Abiramasundari	Associate Professor of Economics
7.	Dr.M.PaulArokiadass Jerald	Assistant Professor of Computer Science
8.	Dr. S. David Soundar	Assistant Professor of English
9.	Dr.N. Sethuraman	Assistant Professor of History
10.	Dr.E.Susi Ganesh Kumar	Assistant Professor of Statistics
11.	Mrs.G.Malathy	Assistant
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14.	Dr. Joseph C. Daniel	IQAC Coordinator, St Joseph's College, Cuddalore.
15.	Mr.R.Elango	Student, II MA Economics 17PEC07


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IQAC MEETING – 3

Date	20.01.2019
Meeting	3
Venue	IQAC

Minutes of the Meeting

- Conducting Academic and Administrative Audit to evaluate quality measures taken.
- Evolving methods to do systematic and regular documentation for preparing AQAR.
- Organising seminars/ workshops on Research methodology and Intellectual Property Rights.
- Collecting feedback about syllabus and curriculum from students and teachers and making suggestion to the university to have outcome-based education.
- Upgrading e-governance and ICT facilities.
- Organising more programmes for empowerment of women.
- Encouraging staff and students to undertake projects, attend and present papers in conferences and publish papers in journals.

The following members were present

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1.	Dr.B.Kumaran	Principal i/c
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11.	Mrs.G.Malathy	Assistant
12.	Shri.G. Ayyappan	Former MLA
13.	Dr. R. Baskaran	Associate Professor of Economics (Rtd)
14.	Dr. Joseph C. Daniel	IQAC Coordinator, St Joseph's College, Cuddalore.
15.	Mr.R.Elango	Student, II MA Economics 17PEC07

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Action Taken Report (2018-2019)

- M.Phil in Computer Science ,English, History, Mathematics and Chemistry and PG in Statistics and Political Science were started.
- Summer Camp for 100 hours to create awareness about Swachh Bharath and cleaning of selected villages were organized by Nehru Yuva Kendra.
- Two day national conference “Economic Burden of Pollution in India-Issues and Perspective” sponsored by ICSSR was conducted by Department of Economics on 18.02.2019 and 19.02.2019.
- PTA meeting was held on 23.02.2019 and opinion survey was conducted among parents and students.
- On 08.03.2019 college day, sports day and women’s day were celebrated. A talk on legal rights of women was delivered by District judge Mrs. Thilagavathy.
- Departments conducted Department Association Function.
- Archaeology Exhibition was organized by Department of History.
- Students won prizes in sports at district level and university level.
- Citizen Consumer Club organized Green Action Week-2018 on 17.10.2018.
- Students of YRC helped people affected by Khaja Cyclone on 16.11.2018.


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